

**Job Title: Part-Time Electrical Subcode Official**

**Company:** Borough of Oceanport

**Construction Department**

**Location:** Office and inspections in Oceanport, NJ

**Job Description:** The Construction Department is seeking a dedicated and experienced Electrical Subcode Official with multiple UCC License. This part-time position involves performing plan reviews and inspections for all work falling under the electrical subcode. The role also includes overseeing the work of any part-time electrical inspectors. The Borough will be experiencing a significant increase in commercial construction over the next several years, making this a critical and dynamic role. The role will require a minimum of ten hours a week with a significant chance of increasing to full-time over the next few years.

**Key Responsibilities:**

- Conduct plan reviews and inspections for electrical subcode compliance.
- Supervise part-time electrical inspectors.
- Ensure all electrical work meets the required standards and regulations.

**Qualifications:**

- Must be a New Jersey Electrical Subcode Official with an HHS license.
- Candidates with multiple UCC licenses are preferred.
- Prior experience with permitting software

**Salary and Benefits:**

- Salary commensurate with experience.
- Municipal vehicles available for travel to inspections.

**Application Process:** Interested applicants please submit cover letter and current resume to: Donna Phelps, Oceanport Borough Administrator and CC. Construction Official Michael Thulen Jr.

Email: [dphelps@oceanportboro.com](mailto:dphelps@oceanportboro.com); [constructionofficial@oceanportboro.com](mailto:constructionofficial@oceanportboro.com)